

OFFICE OF THE SUPERINTENDENT SUB JAIL REASI

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Subject:- e-Tender Notice (NIT) for supply of Dietary Items/ Toiletry Items/Medicine & Medical equipments Items to Sub Jail Reasi for the Year 2025-26.

Note:- All the Bidding process will be done on www.jktenders.gov.in

(Fresh Tender)
2nd call e-NIT No. 02 of 2025

Dated . 26-04. 2025

For and on behalf of Lt.Governor of Jammu and Kashmir UT, online e-tenders are invited from the original firms / Authorized Distributors / Dealers registered with the Goods & Service Tax Department for supply of DIETARY ITEMS/ TOILETRY ITEMS /Medicine & Medical equipments TO SUB JAIL REASI FOR THE YEAR 2025-26 as per terms & conditions mentioned in this tender document. The intending tenderer/s shall have to attach earnest money in the shape of CDR/FDR from any Nationalized/Scheduled Bank to be pledged to the Superintendent Sub Jail Reasi for an amount to the extent shown below:-

Amount of Earnest Money (CDR/FDR)


Name of the Group	Particulars	Cost of Tender Documents (Non-refundable)	Amount of Earnest Money (CDR/FDR)
Group "A"	Supply of Dietary Items (Rice/Pulses/Cereals/Spices/ Fresh Vegetables/Fruit/Meat Mutton & Poultry/Milk & Milk Product/Bakery) Toiletry Items.	Rs. 1000.00 (Demand Draft)	Rs. 60000.00
Group "B"	Supply of Medicines & Medical Equipments.	Rs. 500.00 (Demand Draft)	Rs. 10000.00

The detailed documents, criteria and other terms and conditions can be seen/ downloaded from the Government website www.jktenders.gov.in as per schedule of dates given below:-

S.No.	Description	Date	Time
1	Date of Issue/publishing of tender notice	26.04.2025	1030Hrs
2	Date of Downloading of bidding documents	26.04.2025	1100 Hrs
3	Bid submission Start date	26.04.2025	1100 Hrs
4	Bid Submission closing/end date	05.05.2025	1300 Hrs
5	Date and time of opening online Bids in the office of Superintendent Sub Jail Reasi.	06.05.2025	1030 Hrs
6	Last date of Receive samples in the office of Superintendent Sub Jail Reasi	05.05.2025	up to 1700 Hrs
7	Deadline for receiving the hardcopy of Original DD & EMD including all the soft copy of documents.	05.05.2025	up to 1700 Hrs

Instructions:-

- a) The bids must be accompanied with the cost of tender documents in the shape of Demand Draft in favour of Superintendent Sub Jail Reasi and Earnest Money in shape of CDR/FDR pledged to Superintendent Sub Jail Reasi.
- b) The date and time of opening of bids shall be notified on web site www.jktenders.gov.in.
- c) The bidders have to submit their bids online in electronic format with digital signature. No bid will be accepted in physical form.
- d) Bidders must ensure to upload the scanned copy of all the necessary documents with the bid. Besides original/photocopies of documents related to the bid be submitted physically by hand /registered/courier before the specified above table.
- e) Bidders must upload the scanned copy of all the necessary documents including earnest money and tender document fee in terms of soft copies with technical bid and submit the hardcopies of all the uploaded documents duly attested under the hand and seal of the tenderer. No documents which has/have not been uploaded shall be entertained in the form of Hard copy. However in case any clarification, the bidders shall have to produce original documents in support of soft copies if need arises.
- f) The earnest money in favour of unsuccessful / No-responsive bidders shall be released only after ensuring submission of tender document fee in original, irrespective of hardcopies, failure of submission of tender documents fee by the bidder using the site shall entitle him for blacklisting.
- g) The department shall not be responsible for delay in online submission due to any reason.


Superintendent,
Sub Jail Reasi

NO:- SJR/Acctts/25/ 1529-35

Dated:- 26-04-2025

Copy to the:-


1. Director General of Police, Prisons Department J&K Srinagar for kind information.
2. Joint Director, Information Department J&K, Jammu with the request to get the abridged Tender Notice published in minimum three leading News Papers for wide publicity.
3. District Information Officer, Reasi with the request to get the abridged Tender Notice published in minimum three leading News Papers for wide publicity.
4. District Treasury Officer, Reasi for information and necessary action.
5. Chief Medical Officer, Reasi for information and necessary action.
6. In charge Website J & K Prison Department with the request get the abridged Tender Notice uploaded in the Prisons Department's website.
7. Notice Board.

TERMS AND CONDITIONS OF e-TENDER

1. The rates tendered for should be quoted both in words and in figures **F.O.R. Sub Jail Reasi** and should be inclusive of all taxes including GST, if any.
2. Tenders should be quoted clearly, no additions / alterations/ overwriting / mutilations etc should be made in tender. Correction if any done in tender should be clearly and properly authenticated by the tenderer.
3. Bunching of different groups shall not be allowed.
4. No conditional tender shall be accepted / entertained.
5. The quantities of different items will depend on the actual requirement to be assessed from time to time.
6. The tender shall be accompanied with the earnest money in the shape of CDR/FDR pledged to Superintendent Sub Jail Reasi for an amount mentioned in the original NIT.
7. Tenders without CDRs/FDRs shall not be entertained and shall straight way be rejected. No Cheques, Bank guarantee, Postal Orders / Vikas Patras / Demand drafts etc shall be entertained in place of CDR/FDR. Besides, samples of the various items as per the enclosed Annexure/s should be deposited with the office of the Superintendent Sub Jail Reasi. Samples deposited by tenderers whose rates are not approved shall lift the samples back after finalization of rate contract. Superintendent Jail shall not be responsible for any damage caused to the non-approved sample in case the same are not lifted by the tenderers. Tenders without samples shall not be entertained.
8. The successful tenderers shall have to make an agreement with the Jail soon after the allotment of contract is made in their favour.
9. Payment shall be made by the department only when the consignment delivered is properly inspected, accepted, surveyed and brought on stock in the concerned Stock Register of the Jail. No advance payment shall be made.
10. Remittance charges (Bank Commission) on payment made to the firm shall be borne by the Suppliers.
11. The approved supplier shall be deemed to have fully understood the conditions, specification, size, pattern, make etc. of the articles to be supplied and in the case of any doubt to the meaning of any of these portions / specifications etc. may get clarification before signing the contract.
12. As soon as the acceptance of the tender is communicated to the successful tenderer, the contract shall be binding on him. The earnest money of the tenderer who backs out or withdraws his tender or fails to abide by it after acceptance shall be forfeited besides other remedies that may be available to the Government of J&K under the law for the time being in force in the UT of J&K shall be applied.

13. The representative of the Department shall have access to the supplier's premises and shall have the power at all reasonable time to inspect and examine materials and workmanship of the goods.
14. If after the finalization of the Rate Contract / placement of order / execution of the agreement, the tenderer backs out or fails to supply the goods, CDR will be forfeited and any loss sustained by the Government as a result of re-tendering of the contract shall be recovered from the defaulter besides any other remedy, that may be available to the Department under the law for the time being in force in the UT shall be applied.
15. If the successful tenderer fails to supply the goods of the prescribed specification or fails to deliver the goods within the stipulated time as specifically mentioned in the supply order, the department shall be at liberty to arrange supplies from other alternate sources and recover the excess cost if any from amounts due to contractor or out of earnest money.
16. In case of any dispute, the decision of the Superintendent Jail shall be final and binding upon both the parties. However in case the decision of Superintendent Jail is not acceptable to the tenderer, the legal proceeding could be initiated only in court.
17. The supply order shall be placed in favour of approved tenderer by the Superintendent Jail indicating in the supply order the quantity of supplies to be made (based on the optimum requirement keeping in view the number of Jail inmates) and the period in which supplies shall be made. The period of delivery and validity can however be extended by supply order issuing authority, if merits of peculiar circumstances justify the same.
18. The contract / supply order can be repudiated any time if the supplies are not made according to prescribed samples / specification and to the extra cost involved in purchase of the items involved should be recoverable from CDR.
19. The items supplied should be strictly in-accordance with approved samples.
20. The supplier shall not sublet the contract or any part thereof to any other agency.
21. The quality of the material supplied should conform to the approved sample and the specification in the supply order.
22. The tenderer should sign on each page of the tender at the end in token of having agreed to the terms and conditions of the NIT.
23. The decision of the accepting authority in relation to finalization of contract shall be final and binding on the suppliers. In case the articles are rejected, the loss caused as per rejection / replacement of the supplies shall be entirely borne by the supplier. The rejected articles shall be lifted by the supplier within one week from the date of information of the rejection. The Jail shall in no case be responsible for any loss or damage that may occur to the rejected stores while these are in the premises.

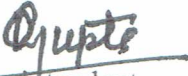
24. The tenderer shall be responsible for the proper packing of the supplies so as to avoid damage under normal transport and deliver the material in good condition to the consignee at the destination. In the event of any loss, damage, breakage, leakage, the tenderer shall be liable to make good the loss and shortage found at the time of checking / inspection of material by the consignee. No cost on such account shall be admissible.
25. Chairman of the District Level Purchase Committee reserves the right to accept or reject any tender or part thereof without assigning any reasons.
26. The rates accepted shall remain in force for one Year from the date of entering into the agreement or till the finalization of the new Rate Contract whichever is earlier.
27. In case any tenderer if charges higher rates for any item (Items) more than MRP. The action like forfeiture of earnest money / security deposits / Bank guarantee and legal action shall be taken against him / firm.
28. The approved firms/Contractors shall provides digital GST Bills.
29. The tenderer should be registered as GST dealer quoting GST Number and should append the latest GST return in the form of GSTR-1 certificate from the Commercial Tax Department before claiming payment failing which the payment authority shall withheld payment of GST element and put it under civil deposit in Treasury.
30. Direct or indirect canvassing on the part of tenderer or their representatives will disqualify their tenders.
31. The Income tax / Service Tax wherever applicable shall be deducted at source.


Superintendent,
Sub Jail Reasi

Seal and Signature of Tenderer

Terms and conditions of medicines.

1. The medicines must be latest manufacturing batch with minimum expiry of 10 months from the date of receipt by medical unit
2. The rebate /discount offered will be taken into account after proper evaluation.
3. The tenderer for supply of medicines should be a registered dealer and has to submit the registration certificate.
4. The supplier has to supply the medicine to the jail on his own. No official will be deputed from the jail for collection of medicines from the respective tenderer/supplier.
5. The medicines supplied should be from registered /recognized and renowned companies keeping in view the manufacturing /expiring dates .only ethical /genuine medicines should be supplied ,no generic medicines will be accepted by this office .
6. The tenderer should possess a valid drug license and should attach with the tender documents.
7. The medicines has to be supplied on daily basis as per requirement and it has to be ensured that the required medicines is supplied within one day from the date of issue of supply order /requisition from medical officer Jail. In case of delay on the supply the procurement will be made by department from the market and the extra cost involved will be recovered from supplier with panel interest if 5%.
8. The medicine has to be delivered in the medical section of the office.
9. No conditional tender shall be accepted.
10. The successfully tenders shall have to execute an agreement with the department soon after the allotment is made.
11. If after final decision of the rate contract/placement of order execution of agreement the tender fails to supply the medicine his CDR/FDR will be forfeited lowest tender/due to re-tendering be recovered from the defaulter besides initiating any other action as warranted under rules.
12. In case of any dispute occurred, the decision of Director General of Police prisons department shall be final.
13. In case any tenders if charges higher rates for any items more than MRP legal action as warranted under rules shall be taken against him besides forfeiture of his CDR.
14. The rates accepted shall remain in force one full year from the execution of agreement or till next rate contract will be finalized.
15. Tenders without CDR's shall not be entertained.
16. The undersigned reserve the right to accept/reject any tender without assigned any reason.
17. The tenders must be registered GST dealer having GST No.


Superintendent
Sub Jail Reasi

Seal & Signature of tenders